PADRE PIO CATHOLIC PRIMARY SCHOOL
YSGOL GYNRADD GATHOLIG PADRE PIO

Charging and Lettings Policy 2026-27

The Charging and Lettings Policy at Padre Pio Catholic Primary School contributes to our Mission Statement:

'***A Catholic family where we pray and learn in peace with each other. Together we take the message of Jesus to the world'***

Our aim is to provide a high quality Christian Education based on the teachings of Christ in the Gospels, where each individual is a valued member of our community, and is able to develop his or her talent to the full. We aim to promote in all members of our community, faith and religious commitment, in accordance with the rites, practices and teachings of the Catholic Church.

Introduction
All education during school hours is free. We do not charge for any activity undertaken as part of the Curriculum for Wales.

Visits
When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. However, if we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the Curriculum for Wales, we do not make any charge for the education. However, we may make a charge to cover the cost of transport and do make a charge to cover the cost of board and lodging.

Swimming
The school organises swimming lessons for all children in year 5. These take place in school time and are part of the Curriculum for Wales. We make no charge for this activity, but we may ask for a contribution towards the cost of transport. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

Receipts
Receipts are given for all amounts tendered which are £20 and over.

Letting of premises
The Governing Body supports the development of all community groups use of the school through a flexible charging approach. This may include offering the premises free of charge or at reduced rates for a set period of time in order to assist a new group. Each application for use of the premises would be negotiated with the Headteacher in consultation with the governors.

Arrangements for part or full remissions of charges
The Governing Body may provide financial support from the school budget or external grants for those families unable to meet the full cost of voluntary contributions or charges, on application to the Headteacher. The Recruitment and Resources Committee will be informed in general terms of the total provided for each activity.

Monitoring and Review	
Policy	Charging and Lettings
Created on	September 2008
Last reviewed/updated	November 2026
Approved by	Recruitment and Resources Committee
Approved on	9 November 2026
Adopted by Full Governing Body	25 November 2026
Scheduled review date	Annually
Acting Headteacher's signature and date	Mrs N. McGinty 25/11/26
Chair of Governor's signature and date	Mrs C. Thomas 25/11/26